

**CHURCH BROUGHTON PARISH COUNCIL**  
**PARISH COUNCIL MEETING HELD ON THURSDAY 8<sup>TH</sup> JUNE 2017**

Those present:	In attendance:
Councillor Spalton-Vice Chairman	Helena Steeples
Councillor D Redfern	
Councillor Tylee	
Councillor Wallis	
DCC Councillor Patten	
SDDC Councillor Plenderleith	

31.0 APOLOGIES

Apologies were received and accepted from Councillor Henderson, Councillor I Redfern and SDDC Councillor Billings.

32.0 PUBLIC PARTICIPATION

None.

33.0 REPORTS FROM DISTRICT & COUNTY COUNCILLORS & POLICE

DCC Councillor Patten advised that she has been approached by the Wine & Roses Group for funding to replace the missing village flower tub. Councillor Patten confirmed she would be able to provide funding but thought the group should consider purchasing something more secure.

Councillor Patten advised DCC are very busy and are implementing a faster repair system for pothole repairs.

Clerk queried the repair to the warning signs near Barton Fields which has fell over. Councillor Patten asked that details are reported to her and she will inform the necessary department.

34.0 TO RECEIVE & APPROVE REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSURABLE PECUNIARY INTEREST

None declared.

35.0 SIGN DECLARATION OF ACCEPTANCE OF OFFICE FORMS

Councillors Wallis and Tylee completed. Clerk to ensure Councillor Henderson completes at the next meeting. ACTION: CLERK

36.0 COMPLETE REGISTER OF MEMBERS INTERESTS FORMS

Councillors Wallis and Tylee completed. Clerk to ensure Councillor Henderson completes at the next meeting. ACTION: CLERK

37.0 MINUTES OF THE LAST MEETING

The minutes of the meeting held on Thursday 4th May 2017 were accepted as a true and accurate record. Proposed by Councillor Spalton and seconded by Councillor Redfern.

38.0 MATTERS ARISING

38.1 RISK MANAGEMENT

No additional items to add.

38.2 COMMUNITY PLAN/PARISH PLAN

Plan completed and printed copies distributed.

38.3 DEFIBRILLATOR

The defibrillator has been installed and a training session has been held in school.

39.0 CORRESPONDENCE

39.1 SAFER NEIGHBOURHOOD NEWSLETTER

Item emailed and placed in the circulation envelope.

39.2 DALC NEWSLETTER

Item emailed and placed in the circulation envelope.

39.3 BRITISH LEGION POPPY APPEAL COLLECTION CO-ORDINATOR  
REQUIRED FOR VILLAGE

Mr Johnson has stepped down from this role and the British Legion are looking for a replacement co-ordinator. An item has been placed in the village newsletter asking for any volunteers to contact Lilly Clements on [lclements@britishlegion.org.uk](mailto:lclements@britishlegion.org.uk) or 07918 562 624.

39.4 FLOOD LIAISON MEETING

A meeting is to be held on 22<sup>nd</sup> June 2017 at 10am at SDDC.

39.5 EQUALITY & DIVERSITY POLICY

It had been recommended by the Internal Auditor that the Parish Council should adopt this policy. A copy had been issued to all Councillors prior to the meeting and it was proposed by Councillor Spalton and seconded by Councillor Tylee to adopt the policy.

39.6 COMPLIANTS POLICY

It had been recommended by the Internal Auditor that the Parish Council should adopt a Complaints Policy. Two versions had been issued to Councillors and it was agreed that the Clerk would prepare the more precise version and email to Councillors prior to the next meeting for adoption. ACTION: CLERK

39.7 POWERS & DUTIES OF PARISH COUNCILS

Copies of the above had been issued to Councillors for information.

39.8 REFUSE COLLECTION

Notification that a collection will be held on Saturday 1<sup>st</sup> July between 7am – 11am. The refuse lorry will park in the layby between Chapel Lane and the Holly Bush. A notice has been placed in the village newsletter.

40.0 PLANNING APPLICATIONS

40.1 HEDGE ALONG ASHBOURNE ROAD

Councillor Spalton has viewed and informed Councillors that there appears not be too much hedge removed and he had also spoken to Mr Woodhall senior, regarding change of use Clerk had issued letters to the owner asking them to contact SDDC planning department re change of use, and highways re the extended entrance to field. SDDC have been copied into letters. No response has yet been received.

40.2 COTEBOTTOM LANE-TRAVELLERS LITTLE ACRE

Clerk had contacted SDDC planning department for an update and was informed that they have asked the applicant for further information to make the application valid on two occasions and SDDC anticipate the planning application will become valid shortly.

40.3 REG NO 9/2017/0459 – USE OF PART OF THE OUTBUILDING AS AN ANNEX AT NEW HOUSE FARM TWISSES BANK HAREHILL ASHBOURNE

No objections

41.0 FINANCE

41.1 FINANCE REPORT

A finance report as at 1<sup>st</sup> June was circulated. Clerk advised that the first half of the precept had been received.

41.2 PENSIONS

No updates received.

41.3 CLERKS SALARY £177.78 LESS TAX = £141.78

It was proposed by Councillor Tylee and seconded by Councillor Wallis to pay the clerk's salary. Cheque serial number 00092 issued.

41.4 J HARDY LENTHSMAN £40.50

It was proposed by Councillor Tylee and seconded by Councillor Wallis to pay Mr Hardy. Cheque serial number 000991 issued.

41.5 D WALLIS LENGTHMSAN £48.00

It was proposed by Councillor Tylee and seconded by Councillor Wallis to pay Mr Wallis. Cheque serial number 000993 issued.

41.6 HMRC £144.00

It was proposed by Councillor Wallis to pay HMRC £144.00. Cheque serial number 000994 issued.

41.7 INTERNAL AUDITORS FEE £49.50

It was proposed to pay Mr Wood the internal auditor his fee of £49.50 by Councillor Wallis and seconded by Councillor Tylee. Cheque serial number 000995 issued.

41.8 ADOPTION OF ANNUAL GOVERNANCE

Copies of the Annual Governance Statement 2016/17 which are part of the Annual Audit were circulated and approved by all present.

41.9 ADOPTION OF THE ANNUAL RETURN

The Annual Return has been completed and signed off by the Internal Auditor Mr Brian Wood, for submission to the External Auditor. Councillors approved the Annual Return and these were duly signed by Councillor Henderson.

Clerk to send Annual Return to Grant Thornton UK LLP by 12<sup>th</sup> June 2017.

ACTION: CLERK

41.10 CAME & CO INSURANCE COMPANY

As the Parish Council approved a bind cover to Ecclesiastical under a 3-year long term agreement with Came & Company, they had requested that a form is signed and returned. Councillor Spalton duly signed.

42.0 REPORTS

42.1 ROADS

Councillor Wallis had received concerns over the laurel hedge planted in front to the property opposite the school. The complainant had already made their views known at SDDC.

Complaints had been received over households along Main Street leaving rubbish outside their properties. Council to monitor.

42.2 FOOTPATHS/MINOR MAINTENANCE

No report submitted.

42.3 NEW PLAYING FIELD

Nothing to report.

43.0 ITEMS FOR THE CALENDAR

None.

44.0 CHAIRMANS NOTICES

None.

45.0 DATE OF NEXT MEETING

The next meeting will be held on Thursday 13<sup>th</sup> July.