

CHURCH BROUGHTON PARISH COUNCIL
PARISH COUNCIL MEETING HELD ON THURSDAY 5TH MARCH 2020

Those present:

Councillor Spalton-Chairman

Councillor Pedley

Councillor Redfern

Councillor Wallis

Councillor Woodhall

In attendance:

Helena Steeples-Clerk

140.0 APOLOGIES

Apologies were received and accepted from DCC Councillor Patten; & SDDC Councillors Billings & Whittenham.

141.0 CO-OPTION OF PARISH COUNCILLOR

No further nominations had been received.

Councillor Pedley's nomination was ratified by all present.

142.0 SIGN DECLARATION OF ACCEPTANCE OF OFFICE FORMS

Councillor Pedley returned form.

143.0 COMPLETE REGISTER OF MEMBERS OF INTEREST FORMS

Councillor Pedley returned form.

144.0 PUBLIC PARTICIPATION

None.

145.0 REPORTS FROM DISTRICT & COUNTY COUNCILLORS & POLICE

Apologies had been received from DCC & SDDC Councillors and they asked for any queries to be passed onto them.

146.0 TO RECEIVE & APPROVE REQUEST FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSURABLE PECUNIARY INTEREST

None.

147.0 MINUTES OF THE LAST MEETING

Minutes of the meeting held on 9th January 2020 were read, approved and signed. Proposed by Councillor Spalton and seconded by Councillor Pedley.

Minutes of the meeting held on 6th February 2020 were read, approved and signed. Proposed by Councillor Spalton and seconded by Councillor Woodhall.

148.0 MATTERS ARISING

148.1 COMMUNITY PLAN UPDATE ON METHODIST CHAPEL

Councillor Pedley advised that the Heads of Terms for the lease has been fully reviewed and informal legal advice has been taken and amended to how the committee would like. The original document stated that the Parish Council would accept responsibility for the structure of the Methodist Chapel. The committee felt this was not acceptable but would be happy for the Parish Council to take responsibility for the internal aesthetics of the building. A meeting for all parties has been organised for next week. ACTION: COUNCILLOR PEDLEY

148.2 LAND & WALL NEXT TO HOLLY BUSH

Councillor Woodhall advised that Mr Wright is hoping to commence work during the Easter holiday.

Councillor Pedley enquired if this land had been registered as a Community Asset and Councillor Spalton advised that this had not taken place. It was suggested that the Parish Council try and register ownership. ACTION: COUNCILLOR SPALTON/COUNCILLOR PEDLEY

148.3 RISK MANAGEMENT

No further items to add.

148.4 XMAS TREE OUTSIDE SCHOOL

DDC Patten has offered a Community Grant to fund the purchase of trees or replace Christmas tree. Councillors Spalton, Pedley and Woodhall to meet at 9.30am on Friday morning to meet and view possible areas for trees e.g. on land in front of the council houses; land in front of school; Knaves Bank; Badway Lane. ACTION: COUNCILLORS

148.5 HEDGE AT REAR OF CHURCH YARD

Councillor Spalton advised that he has viewed hedge and suggested that the hedge will need plething (laying) after 2 more years growth. It is estimated that this will cost approximately £1000. The hedge had been sided up on the field side. Clerk to advise Mrs Shanks. ACTION: CLERK

Councillor Spalton will speak with Mr Ian Redfen regarding the cutting of hedge by the allotments on Bent Lane. ACTION: COUNCILLOR SPALTON

149.0 CORRESPONDENCE

149.1 DALC NEWSLETTERS

DALC newsletters had been emailed to Councillors.

149.2 DROPPED KERBS

A request had been received for a dropped kerb from Main Street to the Chapel Schoolroom and the Holly Bush and also at the end of Boggy Lane outside the old school opposite the church. Clerk to forward email to DCC & SDDC Councillors. ACTION: CLERK

149.3 MUD ON ROADS

Concern had been raised by parishioners of the amount of mud left on Sapperton Lane during the autumn/winter. It was suggested that generic message be issued to all farmers at the moment but after discussion it was agreed that it would be best to speak with the farmers at the time of the incidents and remind them of their obligation to keep roads clear.

149.4 COUNCILLOR TRAINING ORGANISED BY DALC

Councillors Pedley, Wallis and Woodhall expressed a wish to attend training on 28th April 2020 at Repton Village Hall 6-8pm. Clerk to book. ACTION: CLERK

149.5 SOUTH DERBYSHIRE LOCAL GREEN SPACES

Consultation on local green spaces on <http://www.southderbyshire.gov.uk/localgreenspaces>
Comments to be received by 17th March 2020

149.6 THANK YOU LETTER FROM THE WINE & ROSES GROUP

A thank you letter had been received for the donation towards the village tubs.

149.7 SDDC REFUSE COLLECTIONS

4th July 2020 & 16th January 2021 in the laybye near the Holly Bush. A refuse freighter will be available for household waste between 7.30am – 11am. Clerk to place item in newsletter and on village website.

149.8 FOOTPATHS IN VILLAGE

Concern has been raised over the lack of maintenance of footpath between Meadow Rise and Main Street; and the path between the school and the Holly Bush. There appears to be a build up of moss/debris and low overhanging brambles need cutting back. Councillors discussed the matter and agreed to meet on Friday morning and view footpaths. It was also agreed to review the job descriptions of the lengthsman and Clerk to place item in village newsletter reminding property owners that it is their responsibility to maintain their boundaries alongside footpaths. ACTION: COUNCILLORS

150.0 PLANNING APPLICATIONS

None.

151.0 FINANCE

151.1 FINANCE REPORT

Clerk apologies for not producing a report and explained no statements had arrived for January or February. Councillor Spalton to chase. ACTION: COUNCILLOR SPALTON

151.2 CLERKS SALARY £188.48 LESS TAX = £150.68

It was proposed by Councillor Spalton and seconded by Councillor Wallis to pay the clerks salary. Cheque serial number 001158 issued.

151.3 CLERKS EXPENSES £11.20

It was proposed by Councillor Wallis and seconded by Councillor Spalton to pay the clerks expenses. Cheque serial number 001159 issued.

151.4 CLERKS PAYMENT FOR USE OF HOME £100.00

It was proposed by Councillor Spalton and seconded by Councillor Wallis to pay the clerk for use of her home. Cheque serial number 001160 issued.

151.5 J HARDY LENGTHSMAN £24.60

It was proposed by Councillor Wallis and seconded by Councillor Spalton to pay Mr Hardy. Cheque serial number 001161 issued.

151.6 D WALLIS LENGTHSMAN £65.70

It was proposed by Councillor Spalton and seconded by Councillor Wallis to pay Mr Wallis. Cheque serial number 001162 issued.

151.7 BRADLEY ACCOUNTING £60.00

It was proposed by Councillor Wallis and seconded by Councillor Spalton to pay the accountants fee. Cheque serial number 001163 issued.

151.8 METHODIST CHAPEL RENT £39.00

It was proposed by Councillor Spalton and seconded by Councillor Wallis to pay the Methodist Chapel rent £39.00 cheque serial number 001164 issued.

151.9 SDDC EMPTYING OF DOG WASTE BINS £651.46

It was proposed by Councillor Wallis and seconded by Councillor Spalton to pay SDDC under benefit to the community. Cheque serial number 001165 issued.

Clerk left the room while the next item was discussed.

151.10 CLERKS SALARY UPDATE

Clerk has requested Councillor's review her salary as it had not been done since July 2017. It was agreed to pay 16 hours at scale point 17, £12.76 per hour = £204.16 with effect from 1st March 2020.

Clerk returned to room.

151.11 QUOTE FOR FRUIT TREES

See 148.4.

151.12 QUOTE FOR GASS CUTTING AT REAR OF GRAVEYARD

A quote had been received from Mr Charlton for mowing the graveyard extension for £528.75, which was the same cost as the previous years. Councillors were all in agreement for Mr Charlton to continue cutting the grass. Clerk to inform Mr Charlton.
ACTION: CLERK

151.13 UPDATE FROM BRADLEY ACCOUNTING

Mr James Bradley has scaled back the work he is undertaking, and Mr Rob Bradley at Bradley Accounting will be looking after our account. The company will be known under a new business name “Bradley Accounting Plus Ltd”.

151.14 APPOINT INTERNAL AUDITOR

Clerk advised that Mr Wood is available to auditor the accounts for the same fee as last year plus mileage. Councillors all agreed to appoint Mr Wood.

152.0 REPORTS

152.1 ROADS

Councillor Wallis reported that some repairs to roads have taken place. There is a deep pothole on Tippers Lane and grass verges have been terribly damaged by tyres during the winter.

152.2 MINOR MAINTENANCE

Councillor Woodhall reported that branches have come down on the footpath on Mr Prince’s field but the ground is too boggy for machinery to attempt to move branches.

153.0 ITEMS FOR THE CALENDAR

Community Plan meeting 14th May 2020
Request for dog waste bins to be used
Parish Council vacancy

154.0 CHAIRMAN’S NOTICES

1. Charitable collections policy – policy may be reviewed on the SDDC website. Comments due by 15th May 2020.
2. Councillors Spalton, Woodhall and Pedley to visit bank re mandate.
3. Councillor Spalton to arrange Christmas meal for mid April.
4. Councillors agreed that some of the emails from SDDC, DCC and the police may be beneficial for parishioners. Councillor Pedley offered to view and pass on.
5. A request had been received for an additional dog waste bin along Church Road near Auden Close public footpath. After discussion it was agreed to purchase another bin from SDDC and request installation. ACTION: CLERK
6. The entrance to Chapel Lane is badly damaged and Chapel Lane is an unadopted road. A request had been received asking if any repairs could be conducted as the entrance to the land is used largely as a drop off and turning point by many members of the general public, rather than the relatively few residents of Chapel Lane itself e.. cars dropping kids off for the school bus, delivery lorries, anyone wishing to turn round. Clerk to contact highways. ACTION: CLERK

7. Councillor Pedley asked if the Parish Council was responsible for the Neighbourhood Watch. Councillor Spalton advised that the Parish Council were not responsible and many years ago Mr Mike Johnson was very involved in this matter.
8. Parish Council section on website needs updating. ACTION: CLERK

155.0 DATE OF NEXT MEETING
Thursday 2nd April 2020 at 7pm.