

CHURCH BROUGHTON PARISH COUNCIL
PARISH COUNCIL MEETING HELD BY TELEPHONE ON THURSDAY 7TH MAY
2020

Those present:

Councillor Spalton-Chairman
Councillor Pedley
Councillor Redfern
Councillor Wallis
Councillor Woodhall

In attendance:

Helena Steeples-Clerk

1.0 APOLOGIES

No apologies were received.

2.0 PUBLIC PARTICIPATION

Due to the exceptional circumstances of social distancing due to Coronavirus, parishioners had been advised that the Parish Council would be holding a meeting by telephone just for Parish Councillors. Parishioners were asked to submit any queries or enquiries to the Council for discussion or action.

3.0 OUTSIDE BODIES PARTICIPATION

None.

4.0 REPORTS FROM DISTRICT & COUNTY COUNCILLORS & POLICE

None.

5.0 TO RECEIVE & APPROVE REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSURABLE PECUNIARY INTEREST

None.

6.0 AMENDMENT TO STANDING ORDERS AS PER DALC

The government has issued new legislation in response to the Coronavirus pandemic and Parish Councils have been advised to adopt the following:

1. Statutory Instrument 2020/392 – To give most authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely. This new legislation does not cover parish meetings so as it stands parish meetings are still required to hold physical meetings.
2. Statutory Instrument 2020/404 – Removing the right for a common period for the exercise of public rights and extending the deadline by which the Annual Governance and Accountability Return (AGAR) together with any certificate or opinion issued by the local auditor must be published from 30 September to 30 November.

Parish Councillor unanimously agreed to adopt the amendments to standing orders.

7.0 MINUTES OF THE LAST MEETING

Minutes of the meeting held on 5th March 2020 were read, approved and signed.
Proposed by Councillor Spalton and seconded by Councillor Woodhall.

8.0 MATTERS ARISING

8.1 COMMUNITY PLAN UPDATE ON METHODIST CHAPEL

A request had been received prior to the meeting that parishioners would welcome an update on negotiations with the Methodist Circuit. Councillor Pedley had drafted the following which Councillors approved and authorised the Clerk to place on the village website:

A draft set of terms for the lease proposed by the Methodist Circuit has been assessed in detail. The most significant issue from this review relates to the maintenance of the building, where the Parish Council (PC) considers that it is being asked to take on too much potential liability. There are several other issues relating to the commercial aspects of the lease which will be discussed if and when the PC has reached an acceptable position with the Methodist Circuit regarding the maintenance of the building.

A meeting has been held with representatives from the Methodist Circuit to ensure that the PC's position is understood. During the meeting it also became apparent that a formal change of use of the building from a place of worship to a place solely for community gatherings will require the building to have an EPC of a minimum grade E if the owners lease out the building. It is highly unlikely that this could be achieved without considerable investment which neither party could afford. It might be possible under certain circumstances to gain exemption from this requirement and this is being looked at.

The Methodist Circuit representatives have taken both these issues away for consideration and another meeting will be convened as and when the restrictions relating to Coronavirus allow.

Whilst the PC is optimistic that a satisfactory lease agreement can be achieved, if it becomes clear that this is not the case, then the PC intends to hold another public consultation with the Parish to discuss options for the use of the additional funds collected through the precept.

If you have any further questions relating to the lease negotiations, please contact Dan Pedley on 01283 585477.

8.2 LAND & WALL NEXT TO HOLLY BUSH

Councillor Woodhall advised that Mr Peter Wright had been due to commence work on the wall at Easter but due to the Coronavirus the work has been delayed. Clerk to amend Risk Management.

8.3 RISK MANAGEMENT

No further items to add. Clerk to amend that work to the retaining wall by footpath opposite the Holly Bush was due to be commenced in the Easter holiday but due to the Coronavirus will be completed as soon as it is safe to do so.

8.4 XMAS TREE OUTSIDE SCHOOL – REMOVAL & QUOTES FOR FRUIT TREES

DCC Councillor Patten had offered funds to replace the Christmas tree outside school and purchase several fruit trees for the village. Councillors had suggested 10 possible

sites for new trees and Councillor Woodhall has spoken with Mr Broad for ideas of which trees would be suitable. Trees would cost approximately £35-£40 each and these would need to be planted in the autumn. Councillors asked this item is deleted from the agenda until the autumn. ACTION: CLERK

8.5 TRAINING

As per the meeting in March training had been booked for councillors but this was cancelled due to the pandemic. New training dates had been circulated. Councillor Pedley had requested a place on Essential Councillor Training 21st May 10-12.30pm which had been booked.

8.6 FOOTPATHS

The DCC Rights of way Officer has inspected the public footpath between Main Street and Meadow Rise and agreed there was a build up of moss and leaf detritus on the path which needed attending but due to current circumstances no timescale could be given on action. They also suggested the Street Lighting team may be able to provide street lighting on this path. Unfortunately, there is no available funding for additional street lighting but DCC Councillor Patten had offered help with funding and asked if there was an electricity supply within 3 metres of the footpath. Councillor Pedley had contacted Mrs Coutts and Mrs Arthur to ask their views on installing a streetlight along this path, as it would affect their properties. No replies had yet been received. Councillors discussed the possibility of solar lights and were all in agreement that the Council should get in touch with the electrical company for a quote to install a streetlight along the footpath. ACTION: COUNCILLOR SPALTON.

8.7 DROPPED KERBS

Further to the request for a dropped kerb from Main Street to the Chapel schoolroom and also at the end of Boggy Lane by a parishioner, DCC have been in contact and arrangements have been made to have these installed when it is safe to do so. Clerk has informed the parishioner.

8.8 MUD ON SAPPERTON LANE

Councillor Pedley has spoken with Mr Coxon who will speak with his staff and asked them to ensure mud is cleared off the road in the future.

9.0 CORRESPONDENCE

9.1 DALC NEWSLETTERS

DALC newsletters emailed to councillors.

9.2 SOUTH DERBYSHIRE SURVEY OF PARISH FACILITIES

Clerk has completed two surveys on facilities in the parish.

9.3 STILES

Parishioners had reported stiles which need attention. DCC Councillor Patten has reported to DCC and Parish Councillors have spoken with landowners.

1. Ashbourne Road just past the Brambles - repaired
2. Ashbourne Road opposite Meadow Covert – to be repaired this week
3. Stile north of Crowfoot Farm Councillor Woodhall to investigate
4. Stile on land between Hall and village – Councillor Woodhall to speak with landowner
5. Stile on path beside Barton Blount estate- Councillor Woodhall to speak with landowner

9.4 STATE OF ROADS

Councillor Wallis reported that DCC have commenced repairs on Heath Top; opposite the church on Bogy Lane; Tippers Lane; Ashbourne Road; Woodhouse Lane; and Sapperton Lane.

Councillor Wallis reported that dog waste in bags plus metal drinks cans have been thrown over a local farmers hedge and cattle have died of a direct result. This is a Health and Safety issue which needs addressing. Councillor Pedley understood Mr Broad was already drafting a notice re rubbish and would seek his help in preparing a suitable notice to be issued to parishioners. ACTION: COUNCILLOR PEDLEY

Councillor Pedley advised that a bollard along Sapperton Lane to warn drivers of a ditch has been inadvertently demolished. Councillor Pedley to issue details and map to DCC Councillor Patten. ACTION: COUNCILLOR PEDLEY

Councillor Pedley advised that HGV lorries have been using Sapperton Lane. This lane is far too narrow for vehicles of this size and requested that highways install “No HGV” signs at both ends of Sapperton Lane e.g. at the Ashbourne Road end and the Crowfoot Lane/Marjory Lane junction. Councillor Pedley to email DCC Councillor Patten with details and photograph of lorry blocking lane. ACTION: COUNCILLOR PEDLEY

9.5 FOOTBALL FIELD HEDGE

Councillor Redfern had spoken with Mr Coxon who advised that due to bad weather in the autumn/winter the hedge had not been cut but will be cut in the autumn this year.

9.6 CHURCH YARD HEDGE

Councillor Woodhall had privately cut the hedge bordering Mr Weil’s property. To reach the hedge brambles had to be cleared. Councillor Spalton asked Councillor Woodhall to calculate what proportion of the cost was linked to the clearing of the brambles and then the Parish Council would refund Mr Weil as the Parish Council are responsible for the additional burial land. ACTION: COUNCILLOR WOODHALL

10.0 PLANNING APPLICATIONS

None.

Councillor Wallis advised that a new building has appeared behind Happy Hounds along the airfield. Clerk had emailed SDDC and would forward response to Councillor Wallis to view and respond. ACTION: CLERK/COUNCILLOR WALLIS

11.0 FINANCE

11.1 FINANCE REPORT

A finance report as at 1st April 2020 had been issued to councillors.

11.2 CLERKS SALARY £188.48 LESS TAX = £150.88 ISSUED IN APRIL

It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay the Clerks salary. Cheque serial number 001166 issued.

11.3 J HARDY LENGTHSMAN £49.20 ISSUED IN APRIL

It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay the Mr Hardy's salary. Cheque serial number 001167 issued.

11.4 D WALLIS LENGTHSMAN £52.48 ISSUED IN APRIL

It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay the Mr Wallis's salary. Cheque serial number 001168 issued.

11.5 HMRC £105.00 ISSUED IN APRIL

It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay the HMRC. Cheque serial number 001169 issued.

11.6 COMMUNITY HEARTBEAT TRUST £66.30 ISSUED IN APRIL

It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay the Community Heartbeat Trust. Cheque serial number 001170 issued.

11.7 DALC SUBSCRIPTION £335.86 ISSUED IN APRIL

It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay the annual subscription to DALC. Cheque serial number 001171 issued.

11.8 CLERKS SALARY £204.16 LESS TAX = £163.36

It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay the Clerks salary. Cheque serial number 001176 issued.

11.9 J HARDY LENGTHSMAN £49.20

It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay the Mr Hardy's salary. Cheque serial number 001177 issued.

11.10 D WALLIS LENGTHSMAN £52.68

It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay the Mr Wallis's salary. Cheque serial number 001178 issued.

11.11 HMRC £53.80

It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay the HMRC. Cheque serial number 001179 issued.

11.12 BRADLEY ACCOUNTING £60.00

It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay the accountants. Cheque serial number 001180 issued.

1.13 D PEDLEY EXPENSES – ROOM HIRE £9

It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay the Mr Pedley. Cheque serial number 001182 issued.

11.14 CAME & CO INSURANCE

A quote for the annual insurance had been received for £368.73. Clerk advised that if the Parish Council wished they could enter into a 3-year agreement with the company thus reducing the amount payable to £352.79. Councillors discussed the proposition and were all in agreement to enter a three-year agreement. It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay £352.79. Cheque serial number 001183 issued.

11.15 B WOOD INTERNAL AUDITOR £25.00

It was proposed by Councillor Spalton and seconded by Councillor Redfern to pay Mr Wood £25.00. Cheque serial number 001181 issued.

11.16 ADOPTION OF ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN

Copies of the Annual Governance Statement 2019/2020 which are part of the Annual Audit were circulated and approved by all present.

11.17 ADOPTION OF ANNUAL RETURN

The Annual Return has been completed and signed off by the Internal Auditor Mr Brian Wood, for submission to the External Auditor. Councillors approved the Annual Return, which the Chair will sign.

11.18 SIGN & APPROVE EXEMPTION CERTIFICATE FOR AUDIT

Parish Councillors passed a resolution that the authority meets it criteria for 2019/2020 and wishes to be an exempt authority, not subject to the limited assurance review for that year. Chair to sign form.

12.0 REPORTS

12.1 ROADS

See item 9.4

12.2 FOOTPATHS/MINOR MAINTENANCE

See item 9.3

13.0 ITEMS FOR THE CALENDAR

None.

14.0 CHAIRMANS NOTICES

None.

15.0 DATE OF NEXT MEETING

Thursday 4th June 2020at 7pm by telephone.